

Criterion 6 - Governance, Leadership and Management

Key Indicator- 6.5 Internal Quality Assurance System

QIM 6.5.2- The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

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Indian Register Quality Systems
(A Division of IRCLASS Systems and Solutions Pvt. Ltd.)

IV IRQS:FORM:102:16

Eff. Date : 16-03-2022

Developed by : NR

Approved by : HEAD-IRQS

Audit Report For QMS / EMS / OHS / IMS Scheme(s)

01)	Name of the Client	M/s Thakur Ramnarayan College of Law			
02)	Address of HO & Site(s)	Thakur Ramnarayan Educational Campus, Swami Vivekanand Road, Dahisar East, Mumbai-400068			
03)	File Number	T/7134/Q			
04)	Name of "Head of Organization" / Unit	Dr. A. K. Singh- Principal			
05)	Name of Organization Representative coordinating with CB	Ms. Urmila Chauhan			
	Names of the management legally responsible for occupational health and safety, personnel responsible for monitoring employees health and employees representative(s) with responsibility for occupational health and safety. (Applicable for OHSMS)	NA			
06)	Audit Criteria (strike out the standard not under audit)	QMS (ISO 9001)	QMS-EMS (ISO 21001)	EMS (ISO 14001)	OHS (ISO 45001)
		<ul style="list-style-type: none"> Applicable legal & other requirement. Organization's procedures & documented information in line with the respective standards. 			
07)	Date of Audit	28 th January 2023			
08)	Type of Audit (strike out the standard not under audit)	Stage II/Renewal/ Surveillance #1 / Scope extension / Scope reduction / Follow-up / Transfer / Special Audit for a/b/c as referred under Audit Objectives "9d"			
		Joint / Combined / Integrated / Remote- onsite			
09)	Audit Objective				
	c)	<p>Surveillance Audit : Is to evaluate the effectiveness for maintenance of the organization's implemented management system for the above criteria covering the following :</p> <ul style="list-style-type: none"> Internal audits and management review; A review of actions taken on nonconformities identified during the previous audit; complaints handling; Effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s); Progress of planned activities aimed at continual improvement; Continuing operational control; Review of any changes Use of marks and/or any other reference to certification 			
	<p>NOTE: To verify the above audit objectives, in case of Remote audit carried out using ICT facility for gathering the audit evidences by utilizing the computer-assisted techniques such as MS Team, Skype, Video conferencing, webinar, information available in soft etc. as applicable.</p>				
10)	Changes to the audit objectives, audit scope or audit criteria (e.g. physical location, organizational units, activities and processes), if any: Please attach "Notice of Change"				
	→ Nil				
11)	Comment on the confirmation of the information provided (by the organization, including "Pre-audit Information"/Auditor Allocation Form)				
	Scope of Certification	To Deliver Higher Education In Undergraduate Degree Programmes In The Faculty Of Law As Per Norms And Standard Of The University Of Mumbai			
	Number of sites	One			
	Travel Time between the sites	NA			



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	Number of employees associated with scope of certification (For Effective Number of Employees)	14						
	Current certification & its validity	IRQS/220100132 valid till 10 th Feb 2025						
	Design & development	Not Applicable						
	Working in shifts	Single Shift.						
	Regular working hours.							
	Externally provided processes, products and services (Outsourced)	AMCs of ACs, Photocopying machines, Water purifiers, sound system, refrigerators, Fire fighting systems, Security system, Canteen						
	Pre-audit information	Audit carried out "ONSITE"						
12)	Audit Team Details (Team Leader, Team Member, Provisional Auditor, Provisional Team Leader, Evaluator, Industry Expert Any accompanying persons; e.g. Guides, Observers, Translator, Facilitator etc.)	<table border="1"> <thead> <tr> <th>Name</th> <th>Role</th> </tr> </thead> <tbody> <tr> <td>Mr. V A Kamath</td> <td>TL+IE</td> </tr> <tr> <td>Mr. Nilesh Bhogare</td> <td>PA</td> </tr> </tbody> </table>	Name	Role	Mr. V A Kamath	TL+IE	Mr. Nilesh Bhogare	PA
Name	Role							
Mr. V A Kamath	TL+IE							
Mr. Nilesh Bhogare	PA							
13)	Audit conducted at [Physical location(s) as applicable]	Address						
	Head office	Thakur Ramnarayan Educational Campus, Swami Vivekanand Road, Dahisar East, Mumbai-400068						
	Permanent site(s)	--						
	Temporary site(s)	---						
	Date of Audit	28 th January 2023						
	Functions/ Process(es) /Activities audited at the Location/Site	Top Management, MR process, Admission, Teaching & Learning, Design, Examination, Placement, Purchase						
14)	To comment:							
	a) Any deviation from audit plan and their reasons (if yes, please justify)							
	→ Nil							
	b) Upon any adverse conditions faced during the audit (e.g.; power outage, Fire, Flood, specifically related to the condition of the sites affecting the auditing activities).							
	→ Nil							

Audit Findings

SEC A : Comments on the Effectiveness for the Closure of Previous Audit Findings:

No. of Previous audit NCs:	Nil	No. of Areas of Concerns raised during Stage 1:	NA
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Scheme & Clause No.	Findings	Comments on the effectiveness for the closure
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SEC B : Management System(s)

a)	Scope of Certification: (If Multi-site audit, then scope as applicable at each site should be verified [for Stage 2 from Stage 1 Audit Report and for Subsequent audit against the issued Certificate] & reported)	
→	General Scope as required on the final "Certificate of Approval"	To Deliver Higher Education In Undergraduate Degree Programs In The Faculty Of Law As Per Norms And Standard Of The University Of Mumbai
	Scope of Head Office	As above
	Scope of Site	NA



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Scope Support Office(s) / Location(s), if any NA

Non-Applicability of Clauses & Justification for the same Cl. 8.3 – Design & Development- This is not applicable for Scope selected, since Mumbai University give all guidelines for each course.

Justification for the scope of certification [Brief description for scope verification highlighting on the process flow / activities involved for the scope. Provide at least one example for scope of certification.

THAKUR RAMNARAYN COLLEGE OF LAW, (TRCL) Swami Vivekanand Road, Dahisar (East), Mumbai 400068, India is a part of Thakur education Trust. It imparts a rigorous and multi-disciplinary legal education with a view to producing world-class legal professionals, scholars and public servants. TRCL offers 5 years B.L.S.LL. B, 3 years LL. B and 2 years LL.M program in addition to that TRCL also offers 6 months certificate program in corporate Law.
The status of TRCL is that of a 'Minority Institution' for the 'Hindi Linguistic Community'. The primary aim of the institution is to impart legal knowledge and prepare the students for various careers in law and moulding the overall personality of the students."

LLB - 5 Year course (After 10+2): Information brochure for Online Maharashtra Govt CET was issued, was given wide publicity and results were declared. Brochure specified all details such as eligibility, reservation, type of Category seats etc. Central Admission process (CAP) was introduced by MH Gov. Merit List was issued by MH. Gov. Classes online were conducted as per timetables. e.g. Ms. Tiwari Shreya Ramakant was admitted under minority quota. Application No. L 5221071129 admitted to FYBLS with roll no. B -097. All documents checked, including Anti Ragging policy and Attendance rule acceptance.

LLB – 3 Year Course- (after Graduation) Admission process – Information brochure for Online Maharashtra Govt CET was issued, was given wide publicity and results were declared. Brochure specified all details such as eligibility, reservation, type of Category seats etc. Central Admission process (CAP) was introduced by MH Gov. Merit List was issued by MH. Gov. Classes online were conducted as per timetables. Exams were conducted as per timetable issued between 19th to 22nd December 2022. Syllabus coverage was verified at intervals. First two years exams are conducted by TRCL while final year Exams are conducted by university.
TRCL followed similar procedure for conduct of classes, exam schedule etc.

Summary of Site Visit:

TRCL has Classrooms with each 60 seating capacity for each year of both 3 year and 5 year LLB courses. In addition, Moot Court of 100 seating capacity, replicated on Supreme Court of India, a Parliament, replicated on Lok Sabha with seating capacity of 150, conference hall, Seminar hall, digital library, Regular Library, Admission process area, Principal Office and other faculty rooms available. This College uses Trusts Ground Floor and 2 floors to conduct the teaching process out of Trust's 7 story building.

b) Process of understanding & review of the needs and expectation of interested parties

➔ Interested Parties are : Statutory bodies – Mumbai University, Bar Council, Students, Faculty, Employees, Student's Parents and Society at large
Interested parties and their needs and expectations are identified and documented. Interested parties are Students, S & R bodies (Mumbai University, Bar council), faculty, parents, ext. providers, Industry.
Student needs are quality education & placement after completion of course, regulating bodies expectation – transparency, timely completion of reporting and application for continuation of affiliation, Faculty – career prospects

c) Methodology of identification, access of compliance obligations [i.e. applicable Legal (Statutory / Regulatory & Other) requirements]

➔ University of Mumbai – Approval -AFF/ICD/2016-17/195 dt 19.09.2016. Approval for 60 students L.L. B.-3 Years & 60 Seats for L.L. B. 5 Years. Initially one batch and later Letter from Joint Director, Higher Education, Mumbai Region /2019-20/1370 dt.03/07/2019 granting permission for intake of 120 Students each in L.L.B. 3 YEARS & L.L.B 5 Years. from Academic Year 2019-20 -Total 120 students per year for 3 years course and 5 years course each was issued. Approval for Each Academic year till 2022-23 was available.
College to run on non-Grant basis, self-Financed Institute.
-Initial Approval- Letter of Consent from BAR COUNCIL OF INDIA letter no. BCI:D 820:2017 (LE/STD17/18/19/6/2017) Dated 23/06/2017.

d) Methodology of determination of risk & opportunities related to

- the context of organization,
 - Interested Parties
 - management system and its processes/activities
- Give examples of determined risk & opportunities

➔ The commitment & determination towards the process-based management by the top management & team of Professors and various faculties are evident. Close monitoring of syllabus rollout has ensured no



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slippages. Many effective initiatives like adherence to the process for improved quality of students' intake, increased number of faculty pursuing higher studies, and visits by many highly qualified Bar council, High court /Supreme court lawyers to participate in College Moot court has beneficial effect on quality of students passing out from the institute.
End to end monitoring and control is effective. The adherence to the classrooms schedule is ensured, students' performance and progress is monitored and coaching and counselling is provided for weaker students. Effectiveness of faculty is obtained from students for their career growth and where required the are trained. Faculty development program is setup and pursued. Conduct of exams as per schedule is adhered to and results are declared as planned.

- e) A) Brief description of organization processes determined taking into account planning, Monitoring and control of the management processes, change control (management of change) needs to achieve the expected outcome.
 ➔ Admission is given by Centralized Admission process by Maharashtra Govt. TRCL being a minority Institute, it has some percentage of reserved seats for minority community, which after clearing CET held by MH Gov. issued in CAP round.
 Final year Exams are conducted by university for 3 years course. TRCL conducts exams as per university norms for internal assessment and marks are added to overall marks in University exams
- B) Control over identified externally provided processes, products and services (Outsourced activities).
 ➔ Externally provided processes are canteen, visiting faculty, security, Pest Control & AMC of IT. Selection procedure/Contracts are available and used for selection of visiting Faculty, demo lectures conducted with students and other faculty. Other out services are monitored under contract terms & conditions, other monitoring systems are in place.
- C) EMS Life Cycle Perspective (Input → Processing → Output)
 ▪ An example of Environmental aspect / impact arising out of "Life Cycle Perspective" and any Operational Control measures Directly or Influencing
 ▪ Any objective set to minimize the impact of environment arising out of Aspect - Impact
 ➔ NA

- f) Process of establishment and monitoring objectives of management system (with few examples for respective management systems audited such as setting of Environmental objectives, target, programs)
 ➔ Ten objectives with measurable targets are set up. All were achieved. Examples of objectives are:
 1. To use student-centric methods for enhancing level of students' satisfaction - Target 90% of faculty attain more than 75% level of students'- Archived - 100%
 2. To provide placement for eligible students who enroll for the placement program - Target 30% - Achieved -100%
 Close monitoring is carried out of Objective and plans are made to achieve same.

- g) The availability of resources, environment necessary to support the operations & monitoring of management process.
 ➔ Personnel Interviewed, including workers / contract workers
 [The Personnel who will be interviewed during Audit. (Based on the Scope of certification and scheme).
 ▪ Shop floor personnel / Operational Personnel involved in critical process / functions / Company workers / Contract workers / Personnel involved in or with Outsourced activity Interested party representatives /
 ▪ Personnel responsible for monitoring employees' health, for example, doctors, nurses and or any nominated / authorized representative of the organization
 ▪ As felt appropriate, include any other personnel based on the organization being audited)

Name	Designation	Interviewed For	Conclusion Based on Interview
1. Dr. A K Singh	Principal	Top Management	QMS knowledge Satisfactory
2. Dr. Urmila Chauhan	Asst. Professor	Teaching & Learning-Degree, MR	QMS knowledge Satisfactory
3. Ms. Moonam Kharat	Asst. Professor	Law Faculty	QMS knowledge Satisfactory
4. Namrata Shetty	Asst. Professor	Law Faculty	QMS knowledge Satisfactory
5. Mr. Rajwant Rao	Asst. Professor	Law Faculty	QMS knowledge Satisfactory
6. Ms. Amrita Sanyal	Asst. Professor	Law Faculty	QMS knowledge Satisfactory
7. Ms. Shruti	Jr. Clerk	Admin/HR	QMS knowledge Satisfactory
8. Mr. Sagar Mistry	Librarian	Library	QMS knowledge Satisfactory

Summary of Health Performance including health objectives: (For all ISO 45001 - OHSMS AUDITS). NA

- h) Methodology of determination & maintenance of organization knowledge necessary for the operations of its processes to achieve conformity of product /service, environmental impact / prevention of injury for the respective management system.
 ➔ Regular Library, Digital Library. Regular meetings of legal aid society, encouraging faculty to achieve higher qualification is one of the objectives too.

- i) Demonstration of Leadership and commitment towards management system
 ➔ Top management commitment evident, verified through policy, objectives, MRM, R & O evaluation. Roles and responsibilities are well set at various functions, process level objectives and being monitored adequately.



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j) Method / procedure for Corrections and Corrective actions, as applicable for respective scheme, with example
 → No customer Complaints either from parents or students. Feedback is taken from Parents of 5year BLS course and acted upon. Students have opportunity to approach directly to Principal, if they have any complaints, No NCs were generated in 2 IQAs conducted during year 2022.

k) Effectiveness of Internal Audit & Management Review
 → INTERNAL AUDIT:
 Briefly describe the process of conduct of IA, Comment on the competency of IA auditors, Number of internal auditors, Trained for Internal auditors, Verification of audit Programme, Audit Plan.

Findings of IA:
 Briefly Corrective actions and effectiveness of corrective taken for the NC's Observations etc. on the outcome of IA.
 Briefly on the Conduct of IA in an Impartial manger, Conclusion on the effectiveness of IA conducted:

MANAGEMENT REVIEW:
 Briefly describe the process of conduct of Management Review, Summary of the conducted and conclusion on the effectiveness of conducted Management review, Improvement, Output

IQA: Frequency Twice per year, Half yearly internal audits planned. Internal audit plan available. All departments and processes included in the internal audit plan as Procedure TRCL/MP/08. Internal audit last carried out on 22nd Aug 2022. Total auditees: 8, Auditor: 3- All trained by BV in Internal Audit process, e.g. Ms. Moonam Kharat was trained by "Knowledge management Centre" for 2 days course in " IA Training course on ISO 9001:2015" on 1st & 2nd Nov. 2018 and was issued Cert no. 1001/11/2018 . Auditors were independent and not involved in any processes which they are involved., Nil NCs were generated during audit.

Auditors were trained, Top management was audited. Audit summary Report was available. Audit schedule was available, audit plan for next audit was available. IQA found effective.

MRM: Minimum Two MRMs conducted in a year. Last MRM was held on 14th Sept 2022. Physical meeting was held. Top management was present. Verified Minutes of the MRM conducted on 14.09.2022 prepared by Principal. Procedure TRCL/QMS/PM/02 – PM /09 was followed.
 The MRM chaired by the Principal and attended by all Asst Professors, Admin, Accounts. Minutes of the meeting indicate action to be taken and responsibility for actions.
 The issues discussed include the following: Action taken on the minutes of the last MRM conducted last year and customer satisfaction, customer complaints, vendor performance, dept wise performance was discussed, process performance, achievement of quality objectives, IQA & NCs, QP and changes requirements if any, review of risk, opportunities for improvement. Resource need was discussed, and adequacy of resources was discussed. MRM was effective.

l) Examples of improvement/s as a result of correction, corrective actions, break through changes, innovation and reorganization including continual improvement.

→ TRCL following QMS, no complaints received and No NCs were generated in IQA. Observations were attended. For continual improvement – Performance of faculty was monitored on Students feedback and student's placement was monitored. Students' feedback on Placement organization was obtained to remove undesirable customers. Customers feedback on students is taken for improvement of syllabus, teaching methods.

m) Comments on the process of Organization's Management of Change
 → Changes management is discussed by top management and approved after considering.
 a) Purpose of change
 b) Integrity of QMS
 c) Availability of resources
 d) Allocation or reallocation of responsibilities

n) Attached Annexure A for Summary of OHSMS : ISO 45001:2018 – Additional (New) Requirements & IAF MD 22 Requirements (IV IRQS:FORM:102-A:OHS) Yes / No / NA

SEC C : Current Audit Non-conformity

a)	Scheme	NC No.	Clause No.	Statement(s)	Grading of NC (Major/Minor)
	--	--	--	--	--
b)	No. of Major NCs:		--		
c)	No. of Minor NCs:		--		

SEC D (a) : Maturity Of The Management System



(Signature)
 Principal

Level of Integration in case of Integrated Management System: NA		<input type="checkbox"/> Yes <input type="checkbox"/> No
(i) a)	Integrated Documentation (Manual, policy and objectives, procedures, work instruction etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
b)	An Integrated approach to Roles & Responsibilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
c)	Conduct of Integrated / approach to Internal Audit	<input type="checkbox"/> Yes <input type="checkbox"/> No
d)	Conduct of Integrated Management Reviews considering the overall business strategy and plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
e)	An Integrated approach to systems processes	<input type="checkbox"/> Yes <input type="checkbox"/> No
f)	An Integrated approach to continual Improvement mechanisms	<input type="checkbox"/> Yes <input type="checkbox"/> No
g)	Organization's personnel to respond to questions more than one management system standards.	<input type="checkbox"/> Yes <input type="checkbox"/> No
ii)	Comment on the maturity of the management system i.e. about the management system is fully established in the organization and the level of support that it has from senior and top management.	QMS is in Place, Top management supports QMS team, QMS well maintained.

SEC D (b) : Brief comments on Annexure to Questionnaire for Result of the review of the system (over period of certification), (applicable during renewal audits)

NA

SEC E: Comments on Usage of Marks / Logos (Accreditation / IRQS)

NABCB :

- The logo shall not be displayed on buildings and flags.
- The logo shall not be displayed on vehicles except in publicity material like part of a large advertisement
- The logo shall not be used on the visiting cards
- Use of logo not permitted on laboratory test, calibration or inspection reports, as such reports are deemed to be products in this context.

Neither the IRQS's Logo nor the NABCB's Logo shall be used on the packaging of a product, labels, publicity material, written announcements etc. that in any way suggests that the IRQS or NABCB have certified or approved any product, process or services of the registered client

Not Used , Confirmed

RvA

- On reports and certificates of certified calibration-, testing and medical laboratories and inspection bodies;
- On business cards of the certified client's personnel.

Not Used.

Use of Marks / Logos (Common for both) : Comments on verification of website for Use of Marks / Logos, display of certificate for its appropriateness and validity on the Client's website, any social media, wherever is applicable look at the maximum.

Not used , Confirmed.

SEC F (a) : Any Unresolved Issues	Nil
SEC F (b) : Any Other comments / observations	Nil



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SEC G : Audit Program [To be filled for one cycle, up to Renewal]

Any Significant issues impacting audit program to be recorded

Type of Audit	Stage 1		Stage 2 / Renewal		Surveillance # 1		Surveillance # 2		Renewal	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Date Of Audit			Jan 2022	28 th Jan 2022	Jan 2023	28 th Jan 2023	Jan 2024		Dec 2024	
No. of Mandays	--	-	01	01	01	01	01		TB D	

*Site(s) [covering Temporary /Permanent] / Department/ Functions / Processes (Please mark [✓] Tick Mark)	Stage 1		Stage 2 / Renewal		Surveillance # 1		Surveillance # 2		Renewal	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Top Management	✓	✓	✓	✓	✓	✓	✓		✓	
MR / QMS performance	✓	✓	✓	✓	✓	✓	✓		✓	
Core Process	✓	✓	✓	✓	✓	✓	✓		✓	
Customer related Process	✓	✓	✓	✓	✓	✓	✓		✓	
Examination	✓	✓	✓	✓	✓	✓	✓		✓	
External Providers	✓	✓	✓	✓	✓	✓	✓		✓	
HR & Admin	✓	✓	--	--	--	--	--		TB D	
Document Review	NA	NA	NA	NA	NA	NA	NA		TB D	
Shifts audit (at least once in a cycle, if applicable, Processes to be audited in each shift)	NA	NA	NA	NA	NA	NA	NA		TB D	

[*Sub-Division in the Department, Processes, Sub-Processes, Activities involved & audited under One Heading to be specified in the "Site(s) [covering Temporary /Permanent]/ Department/ Functions"]

- Note:
- Stage 1 Audit Programme to be addressed the Number of Shifts & audit is planned for at least one of the shifts inside and one outside of regular office hours
 - Stage 2 / Renewal / Surveillance Audit : as per the Stage 1 Audit Programme, audit is conducted for at least one of the shifts inside and one outside of regular office hours
 - In case of Migration to ISO 45001:2018 : Audit outside of regular office hours, all shifts audits to be conducted during all audits during the cycle. In case of migration during surveillance, then during all subsequent for cycle to be covered, If migration done during:-
 - Surveillance #1 – Then Surveillance #2, Renewal and Surveillance #1 after renewal.
 - Surveillance # 2 – Then during Renewal , Surveillance #1 and Surveillance #2.

NOTE:

- Processes required for verification of applicability of the Scope of Certification shall be audited in each visit.
- Dominant applicable clauses for respective Department/ Functions / Processes to be verified [Refer SEC B: Summary of Conformity.
- Information required in this Audit Programme is to be updated during First Assessment of the auditee organization in a given cycle i.e. Stage-1 / Transfer / Renewal Audits / Subsequent Audit if there is any modification of Scope (reduction / extension) / Site(S) / Department/ Functions if not audited as planned. (to be discussed)
- Information provided shall remain for guidance purpose only for the Audit Team of subsequent audits in the cycle & hence, shall not be binding w.r.t. additional functions to be audited and / or clauses to be audited in each function to confirm compliance to the respective audit criteria




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SEC H : Effectiveness of audit objectives achievement: :

[Please mark 'Tick - ✓' as applicable for Onsite audit and Remote Audit]

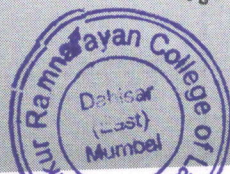
On-site and Remote Audit	Effectiveness		
	Achieved	Not achieved	Remarks on what is not achieved or raised it as NC
Demonstration of Leadership commitment	✓		
Determination of External & Internal issues	✓		
Needs and expectation of Interested parties	✓		
Access to Legal & other requirements and their compliance	✓		
Process of Setting of objectives and achievements.	✓		
For Operational control	✓		
Process of Performance monitoring and continual improvement.	✓		
Effective conduct of Internal audit and Management review.	✓		
Process of addressing any changes, Management of change.	✓		

REMOTE AUDIT (USING ICT)

The Below Ticked ICT has been used in carrying out audit/assessment and the effectiveness of ICT in achieving the audit/assessment objectives are as noted below:

Based on the Input received in IV IRQS:REC:52 A the following ICT were used: (Tick ✓ which were used), any other means if used please include the same for comments on its effectiveness for achieving the objectives).	Used to gather objective evidences.	Effectiveness	
		Achieved for	Not achieved or Not fully achieved: for
<ul style="list-style-type: none"> ▪ Micro Soft Team Meeting ▪ ZOOM ▪ Go-To Meetings ▪ Video conferencing ▪ WhatsApp Video call ▪ Skype. ▪ Use of Drone 	Virtual site visit – Based on respective scheme requirements.	NA	
	Operational activities (EG; Process parameters, Operational control etc.).	NA	
	Sharing of Documents, Documented information, Records on Screen	NA	
	Interview with personnel	NA	
	Uninterrupted connectivity throughout audit duration.	NA	
	Overall Audio / Video clarity.	NA	
	Sharing of photos	NA	
	Documents through mails in time.	NA	
	Maintain Integrity of the audit / assessment process.	NA	
	Usage of Drone	NA	
	Objectives of Current Type of audit as noted above under Section 9 of this report.	NA	
	Any other additional information from FORM 52 A / observations.	NA	

Based on the above:		
Additional Manday required to cover the processes for which objectives not fully achieved	YES (Please mention the audit duration that would be required)	NO ✓
Audit Programme amended.	YES (Please amend the audit program accordingly with appropriate justification)	NO ✓



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SEC I: Recommendation:

[Please mark 'Tick - ✓' as applicable]

01)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <ul style="list-style-type: none"> - the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); have been fulfilled - the effectiveness of the management system has the capability to meet applicable requirements and expected outcomes. - Certification Scope is appropriate - Satisfactory conduct of internal audit and management review process <p>NOTE: *In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation.</p> <p>And recommend for :</p> <p>(If a situation arise as noted under the note then the conditional recommendation to be made as given above & not recommend for issuance / continuation of the certificate)</p>	✓
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	NA
	b) the issuance "Certificate of Approval" with continuation for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	NA
	c) continuation for "Certificate of Approval for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	YES
	d) revocation of suspension and continuation of "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	NA
02)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <ul style="list-style-type: none"> - the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); the effectiveness of the management system could not be evidenced for the noted non conformities, hence, recommend for :- 	NA
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018 , subject to satisfactory closure of non-conformities on or before _____	
	b) the continuation for "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018, subject to satisfactory closure of non-conformities on or before _____	
03)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <p>the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); effectiveness of the management system could not be evidenced for the noted Major / Minor non conformity(ies), hence recommends for the</p>	NA
	a) follow-up visit for closure of major NC(s)/ minor NC(s) requiring closure based on the site visit, before _____	
	b) follow-up of audit before _____	
04)	<p>Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that:</p> <ul style="list-style-type: none"> - the audit objectives as identified under <input type="checkbox"/>9(a); <input type="checkbox"/>9(b); <input type="checkbox"/>9(c); <input type="checkbox"/>9(d); effectiveness of the management system could not be evidenced for the noted Major non conformity(ies) (indicating breakdown of management system or major impact on environment or high potential of an incident which may result in injury/illness). 	NA
	<p>- In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation.</p> <p>Hence recommends fast track review (may lead to suspension or withdrawal of certification).</p>	



[Handwritten Signature]

Principal
Thakur Ramnarayan College of Law
 S.V. Road, Dahisar(E), Mumbai-400068

Instructions for Corrective Action Plans Submission:

Responsibility: It is IRQS's client's responsibility to provide complete and timely responses to finding reports.

Non Conformance submission:

- For the date of NC the following to be completed by the client:
 - Correction, Root Cause & Extent Analysis, Evidences of Implemented Correction & Corrective Action, for Verification of effectiveness of implemented Correction / Corrective Action.
- Time Frame of the same:
 - For Major NC – within 30 Days, for Minor NC – within 60 Days

NOTE 1 : If not submitted within the above time frame then the certificate will be intended for Suspension Process.

NOTE 2 : The Close-out of the following :

- Major NC to be completed within 60 Days from the date of audit
- Minor NC to be completed within 90 Days from the date of audit

NOTE 3 :

- Major nonconformities typically require on-site verification of corrective action unless specified by the Auditor. Follow up audit shall take place within 60 days from the last day of the audit activity to IRQS.
- All findings shall be closed before a recommendation for certification can be made.

NOTE 4: In case of issuance of any Major NC or any other situation during surveillance audit(s) and or re certification audit(s), team leader requires to recommend a fast-track review by IRQS which may lead to suspension or withdrawal of certification.

Disagreement with an audit finding/s:

IRQS Appeals and Control procedure is to be used by the clients for resolving the issue.

Disclaimer:

Audit methodology was sample based. Random Samples were chosen from the areas covered in the scope. This is to assess suitability and effectiveness of Management System. Any sampling carries certain amount of uncertainty in auditing. Whenever the ICT facility used for gathering audit evidences the risk associated with poor connectivity of audio / video are taken into the account for uncertainty in auditing. Audit recommendations are subject to an independent review prior to a decision concerning the awarding, renewal of certification or follow-up / re-audit.

Confidentiality:

We assure that the information obtained during the audit will be maintained with utmost confidentiality.

Appeal: Our system has a provision of appeal with regards to audit process, difference of opinion and audit report. The client has every opportunity to appeal, dispute or complain against the decision of the auditors.

Should you wish to Contact IRQS in relation to any queries

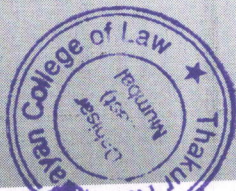
Indian Register Quality Systems

Head Office: 2nd Floor, New Building, 52 A, Adi Shankaracharya Marg,
Opp. Powai Lake, Powai, Mumbai - 400 072.

Website : www.irqs.org

Tel. No.:+91 22 30519800/ 71199800 Fax No.: + 91 22 2570 3611

Team Leader Name	Mr. V A Kamath	Signature & Date 29.01.2023
Auditee Representative Name	Dr. A K Singh	Signature & Date



(Handwritten signature)

Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068

Date: 31st December, 2021

To,
The Members of the
College Development Committee
Thakur Ramnarayan College of Law
Sir / Madam.

NOTICE

Notice is hereby given that meeting of the College Development Committee of Thakur Educational Trust's THAKUR RAMNARAYAN COLLEGE OF LAW will be held online platform i.e., Google Meet on Saturday, 8th January 2022 at 11.30 a.m. Link of the meeting will be forwarded to all the honourable members

- 1) To read and if found correct, to approve and adopt the minutes of the meeting of the College Development Committee held on Saturday, 27th February 2021.
- 2) To consider matters arising from the minutes.
- 3) To receive the Action Taken Report on the suggestions / decisions of the College Development Committee taken at its last meeting held on 27th February 2021.
- 4) To discuss and approve the budget for the year 2022-23.
- 5) To review the progress and working of the college.
- 6) To transact any other business with the permission of the Chair.

All are requested to make it convenient to attend the meeting.

Thanking you,



Yours faithfully,
For and on behalf of
TET's Thakur Ramnarayan College of Law

(Dr. A.K. Singh)

Principal & Member Secretary

Shri Nitendra R. Singh	Chairman
Shri Ramesh R. Singh	Member [Chairperson of the Management Committee] Nominee]
Prof. N.M. Rajadhyaksha	Member [Management Nominee]
Mr. Rahul Taneri	Member [Management Nominee]
Adv. Puneet Chaturvedi	Member [Management Nominee]
Dr. Chaitali Chhakraborty	Member [Management Nominee]
Shri Ravi J. Singh	Member [Management Nominee]
Ms. Urnila Chauhan	Member [Representative, Teaching Staff]
Mr. Rajwant Rao	Member [Representative, Teaching Staff]
Ms. Moonam Kharat	Member [Representative, Teaching Staff]
Ms. Anita Salian	Member [Representative, Non-Teaching Staff]
Ms. Shravya Shetty	Member [Representative, Students]
Mr. Shyamdhur Upadhyay	Member [Representative, Students]
Shri Chetan Rathi	Special Invitee
Dr. Anil Kumar Singh	Principal [Member-Secretary]

Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068





Date: 08th January 2022

MINUTES OF COLLEGE DEVELOPMENT COMMITTEE MEETING

A meeting of the members of the College Development Committee of Thakur Educational Trust's Thakur Ramnarayan College of Law was held on 08th January 2022 at 11:30 AM through GOOGLE MEET in which following members were present.

Sr. No.	Name	Designation
1.	Dr. A.K. Singh	Principal (Member-Secretary)
2.	Adv. Puneet Chaturvedi	Member (Management Nominee)
3.	Prof. N.M. Rajadyksha	Member (Management Nominee)
4.	Dr. Chaitaly Chakraborty	Member (Management Nominee)
5.	Ms. Urmila Chauhan	Member (Representative, Teaching Staff)
6.	Mr. Rajwant Rao	Member (Representative, Teaching Staff)
7.	Mr. Shyamdhara Upadhyay	Student Representative
8.	Ms. Shravya Shetty	Student Representative

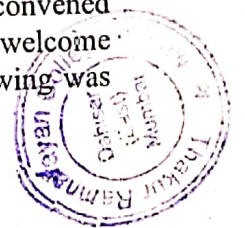
Shri. Jitendra R. Singh was invited to Chair the meeting. However, due to his unavailability, he had requested leave of absence which was granted. Dr. A.K.Singh (Principal, Member-Secretary) chaired the meeting. The following business was transacted.

To grant leave of absence

The following member had requested for leave of absence and the same was granted to them.

Shri. Jitendra Singh	Chairman
Shri Ramesh R. Singh	Member [Chairperson of the Management's Nominee]
Shri. Ravi J. Singh	Member (Management Nominee)
Mr. Rahul Tangri	Member (Management Nominee)
Ms. Anita Salian	Member (Representative, Non-Teaching Staff)
Shri. Chetan Rathod	Special Invitee

The meeting was conducted on 08 January 2022 through GOOGLE MEET and was convened between 11:30 AM to 12:30 PM. Dr. A.K. Singh, Principal, opened the meeting with a welcome speech for all the members, faculties and student representatives. Thereafter the following was discussed in the meeting.



1. TO READ AND IF FOUND CORRECT, APPROVE MINUTES OF THE MEETING OF THE COLLEGE DEVELOPMENT COMMITTEE HELD ON 27 FEBRUARY 2021

The minutes of the last CDC meeting held on 27 February 2021 were presented which were approved and adopted by the members.

2. ACTION TAKEN REPORT

Asst. Prof. Rajwant Rao was invited to discuss the Action Taken Report on the basis of suggestions which had been observed by the attendees at the previous College Development Committee meeting which was convened on February 27 2021. The following was discussed:

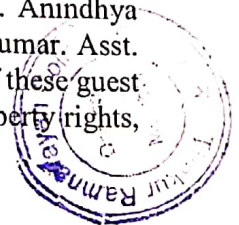
- Adv. Punit Chaturvedi's observations were to increase focus and emphasis on practical training and aspects of law. For the same, the Placement Cell provided internship opportunities to our students to expose them to the practical aspects of law. Moreover, the Placement Cell also conducted training and workshop programmes for the students to enhance the practicalities associated with law.
- Library – Following suggestions given in the previous CDC, emphasis was placed upon reference and reading books as well as research journals to hone writing and research skills in law. All students are given access with Manupatra so that they are able to continue to research even through remote access.
- Prof. N.M. Rajadyksha's suggestions were to increase focus on legal aid services and providing them to the marginalised groups. Asst. Prof. Rajwant Rao informed the attendees that the Legal Aid Clinic is convened every Saturday to provide legal aid services to those in need. The Clinic has also entered into collaboration with the NGO Global Care Foundation to work towards providing legal assistance to the weaker sections of the society. Workshops were also conducted by the Clinic to raise awareness amongst the students.
- Dr. Chaitaly Chakraborty's suggestions on strengthening practical knowledge of students was acted upon. Accordingly, series of practical training lectures were regularly convened from time to time to hone skills of students.

3. SPECIAL INVITEE'S BUDGET STATEMENT

Since Mr. Chetan Rathod, the Special Invitee, was not available for the meeting and was granted leave of absence, Assistant Professor Ms. Urmila Chauhan, was invited for making the budget statement. Ms. Urmila Chauhan discussed the income and expenditure accounts and the estimated budget for the Academic Year 2022-23.

4. GUEST LECTURES

Assistant Prof. Rajwant Rao made his presentation on the various guest lectures that have been organized by the college including sessions delivered by Dr. Ashutosh Acharya, Dr. Anindhya Tiwari, Mr. Vikranta Barsay, Dr. Bipin Kumar, Adv. Pooja Shah and Dr. Mandeep Kumar. Asst. Prof. Rao also informed the members of the different topics that were covered as part of these guest lectures ranging from tax laws, tribal rights in India, trial proceedings, intellectual property rights, negotiable instruments and international criminal law.



5. CO-CURRICULAR ACTIVITIES

Assistant Prof. Rajwant Rao then addressed the attendees on the various co-curricular activities that have been conducted by the College with focus on participation and achievements of the students in moot court activities.

Mr. Rajwant Rao informed all attendees that various teams had represented TRCL at national level trial advocacy competition, international and national level moot court competition as well as ADR competitions. He also informed all attendees about the achievements of students in moot court activities including winning international and national level moot court competitions as well as winning best speaker and mediator awards. Mr. Rajwant Rao also informed about the success of TRCL's annual festival "Lex Communique" which was conducted in March 2021. Assistant Prof. Urmila Chauhan continued to inform the guests about other achievements in co-curricular activities such as participation and achievements of students in activities conducted by the Vidhi Chatra Sansad such as turncoat debate competition, Asian Parliamentary Debate competition and 1st British Parliamentary debate competition on contemporary topics cutting across politics, law and international relations such as those on India's stand with Taliban in Afghanistan.

Ms. Urmila Chauhan also informed the attendees about the 1st Intra-College essay writing and slogan writing competitions organised by the Magazine Committee on diverse topics such as environmental law and protection of rights of women. The attendees were also apprised about the release of Vidhi Varta, the quarterly newsletter of TRCL released by the Magazine Committee. Ms. Chauhan also discussed the Legal Awareness Program- Introduction to forensic evidence and its applications in trials that was conducted by the Legal Aid Clinic.

6. EXTRA CURRICULAR ACTIVITIES

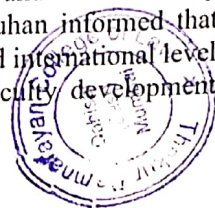
Assistant Prof. Urmila Chauhan appraised the guests on the National Law Day Celebration which was conducted physically on campus after a gap of almost over a year which was a success. Celebrations of Hindi Diwas as well as Teacher's Day were also conducted. Moreover, the Legal Aid Clinic also conducted series of lectures on practical aspects of law to hone understanding of students with emphasis on critical thinking, research and writing.

7. STUDENT ACHIEVEMENTS

Ms. Urmila Chauhan discussed the achievements of our students across the B.L.S./LL.B. and LL.B. programmes. Students had achievements in different activities such as poetry writing competition, policy drafting competitions, debate competitions, research and publications. Apart from achievements, many students had also participated in other competitions such as policy presentation, MUN, music instrumental competition and debate competitions.

8. FACULTY DEVELOPMENT & CAPABILITY ENHANCEMENT PROGRAMME

Ms. Urmila Chauhan informed the attendees about the achievements of faculties and various faculty development and capability enhancement programmes undertaken. Ms. Chauhan informed that faculties of TRCL had achievements in research and publications at national and international level as well as in conferences, seminars, paper presentation, workshops and faculty development programmes.



9. RESULT ANALYSIS

Ms. Urmila Chauhan analysed the results for the guests with a special mention for the 100% results for the 56 students from the LLB batch (2021) from TRCL.

10. PLACEMENT ACTIVITIES

Ms. Urmila Chauhan discussed the activities undertaken by the Placement Cell which focused on training and capability enhancement. These included workshops and capability enhance programmes, including webinars on Intellectual Property Rights. Ms. Chauhan also apprised about the various job opportunities that were secured by students with advocates, law firms and in house legal counsel for corporate houses.

11. LIBRARY & MANUPATRA

Ms. Urmila Chauhan informed the attendees of the gradual increase in the number of books that are available in TRCL library along with the initiative taken to provide electronic Manupatra access to our students and faculties. Ms. Chauhan noted that TRCL currently has 2113 books and 44 books had been purchased in 2020-21. Moreover, for providing access to our students of Manupatra, webinar was conducted on 25 October 2021 by the Manupatra team to help students understand how to use Manupatra.

12. FUTURE PROSPECTS

As part of the future vision and prospects, Ms. Urmila Chauhan informed the different activities which are being currently worked upon including the upcoming Lex Communique in February 2022 and proposed certificate courses on Media Law. Lex Communique 2022 was contemplated to be held physically but due to restrictions, the event will be conducted virtually and will include Trial Advocacy and Youth Parliament. Ms. Urmila Chauhan invited the student representatives to put forward their suggestions during which Mr. Shyamdhar Upadhyay and Ms. Shravya Shetty indicated that they do not have any current suggestions and will indicate the same to the faculties in the future. Proposal for Establishment of IQAC in TRCL was recommended wherein, Prof. Shovonita Acharjee was appointed as the Coordinator of IQAC

Observation from Attendees:

- Prof. N.M. Rajadyksha appreciated the efforts and achievements of TRCL students and staff especially in light of the pandemic and restrictions that are being imposed. Prof. Rajadyksha encouraged the faculties and students to continue making progress and suggested continued emphasis on research and writing for students and faculties and continued access to library.
- Adv. Punit Chaturvedi also appreciated the efforts of TRCL and the activities conducted despite the restrictions and encouraged the same to continue in the future.

As there was no other business to conduct, the meeting ended with a vote of thanks which was offered by Asst. Prof. Shahiza Irani to all the attendees.



Dr. A. K. Singh
Principal, Member-
Secretary
Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar (E), Mumbai-400068

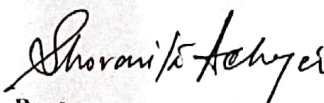
NOTICE

COMPOSITION OF IQAC MEMBERS


Thakur Ramnarayan College of Law, Dahisar Mumbai has a strong ethos of contributing to quality legal education, rigorous academic research, and public service. The IQAC is an important institutional mechanism in the Institute and has been constituted as per the mandate of National Assessment and Accreditation Council (NAAC) to plan and implement the futuristic vision of TRCL Mumbai.


Sr. No	Composition of IQAC	Name of Members
1.	Chairperson: Head of the Institute	Dr. Anil K. Singh
2.	IQAC Coordinator	Prof. Shovonita Acharjee
3.	Faculty Representative	Dr. Urmila Chauhan
		Prof. Amrita Sanyal
		Prof. Moonam Khrat
4.	Administrative Officer	Mrs. Anitha Salian
5.	Management Representative	Mr. Ravi Singh
6.	Nominees from Employers/ Industrialist /Stakeholders	Mr. Afroz Shah Adv. Rashda Ainapore
7.	Nominee Each from Students and Alumni	Adv. Shreyash Mhapankar Adv. Aparna Achari

The IQAC shall follow the guidelines issued by the NAAC and adopted by TRCL Mumbai from time to time, regarding its functioning. The term of the IQAC shall be two years from the date of the notification (02/07/2022).


Prof. Shovonita Acharjee
IQAC Coordinator




Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068


Dr. A.K.Singh
Principal/Chairperson, IQAC.



Date: 19th March 2022

IQAC
MINUTES OF MEETING

MINUTES OF THE ONLINE MEETING CONDUCTED ON 19th MARCH 2022 AT 1:00 P.M.
IN WHICH FOLLOWING MEMBERS WERE PRESENT:

Sr. No.	Name	Designation
1.	Prof. Dr. A. K. Singh	Principal
2.	Miss Moonam Kharat	Assistant Professor
3.	Miss Urmiladevi Chauhan	Assistant Professor
4.	Mr. Rajwant Rao	Assistant Professor
5.	Ms. Munmun Tyagi	Assistant Professor
6.	Ms. Shovonita Acharya	Assistant Professor
7.	Ms. Shubhangi Nirwan	Assistant Professor

1. Conduct of the meeting:

The meeting included the following:

1.1 Dr. A.K. Singh, Principal initiated the meeting emphasizing on the conduction of offline activities and communicated faculties for the following requirements:

- 1.1.1 The communication of all events must be done through TRCL Application immediately after planned (Notices, Poster etc.).
- 1.1.2 All event reports and spreadsheets shall be sent on time.
- 1.1.3 Update monthly reports immediately after the event is completed.
- 1.1.4 Leave applications to be submitted by faculties in advance or immediately after they resume. Otherwise it will be counted as LWP.

1.2 He asked Ms. Shovonita and Ms. Shubhangi to divide the NAAC criteria and modules amongst themselves.

1.3 He took follow up on the following:

- 1.3.1 Crash courses for optional subjects
- 1.3.2 Social media promotions
- 1.3.3 Registrations for Short Term Certificate course on 'Essentials and Practical Aspects for Law Professionals' and Certificate course on 'Corporate Law'.
Sir also suggested to work on Certificate course on 'Media Law' and 'IPR' in discussion with Adv. Rajdeep Lahiri.

1.4 Sir emphasized on attendance monitoring for the first year students on regular basis. Defaulter list must be release on 5th date of every month. No student shall be allowed to participate in any event if they are not meeting up with the attendance criteria of 75%.



Moonam Kharat

Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068



Thakur Educational Trust's (Regd)

THAKUR RAMNARAYAN COLLEGE OF LAW

Thakur Ramnarayan Educational Campus,
S.V. Road, Dahisar (East), Mumbai - 400 068
Tel: 022 - 2828 1200 • Fax: 022 - 2828 1300
Email: admin@trcl.org.in • Website: www.trcl.org.in



1.5 Examination committee is asked to check stocks. Revaluation for two papers to be completed for which students have applied.

1.6 Sir asked faculties to:

- 1.6.1 Plan and organize workshop and seminars
- 1.6.2 Participate in Faculty Development Programmes: Mr. Rajwant proposed to organize a FDP for Law colleges in online mode.
- 1.6.3 Publish minimum three research papers in every academic year
- 1.6.4 Maintain Legal-aid register
- 1.6.5 Functionalize Alumni Association
- 1.6.6 Organize tour for students
- 1.6.7 Give students names from the passed out batches for Placement opportunity received from Thakur House.
- 1.6.8 Conduct Manupatra session for first year
- 1.6.9 Complete viva for LLM students

Moonam Kharat

Dr. A. K. Singh

Principal



Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068



Date: 26th October 2021

IQAC MINUTES OF MEETING

MINUTES OF THE ONLINE MEETING CONDUCTED ON 26th OCTOBER 2021 AT 4:00 P.M.
IN WHICH FOLLOWING MEMBERS WERE PRESENT:

Sr. No.	Name	Designation
1.	Prof. Dr. A. K. Singh	Principal
2.	Miss Moonam Kharat	Assistant Professor
3.	Miss Urmila Chauhan	Assistant Professor
4.	Mr. Rajwant Rao	Assistant Professor
5.	Ms. Shahiza Irani	Assistant Professor

1. Conduct of the meeting:

The meeting included the following:

1.1 Dr. A.K. Singh, Principal initiated the meeting with details of BOS meeting conducted on 26th October 2021:

1.1.1 Sir has recommended Mr. Rajwant Rao's name as paper- setter for Criminal Procedure Code for the University of Mumbai Second Half 2021 Examination (Semester V & IX) to be conducted in the month of December.

1.1.2 Revision lectures for Semester III students will be conducted on 17th and 18th December 2021.

1.1.3 VC has emphasized on reopening of the colleges as per college SOP post-Divali.

1.1.4 For the same a Google- sheet to be shared with students to collect data on the status of vaccination for above 18+ age group which must include date of vaccination and consent.

1.2 Lectures for First Half 2022 will be started from January 2022. Planning (Time- table, subject allotment and academic calendar) for the same will be discussed in the meeting to be held next week.

1.3 College Development Committee meeting has to be conducted in the month of November 2021.

1.4 Principal Sir informed about possibility of BCI Inspection. Therefore faculty members are asked to suggest books by 27th October 2021 to the library to maintain student- book ration as per norms.



Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068

Moonam Kharat



Thakur Educational Trusts (Regd.)

THAKUR RAMNARAYAN
COLLEGE OF LAW

Thakur Ramnarayan Educational Campus,
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- 1.5 Faculty members will have to do admission duty majorly for this year's admission process for FYBLS and FYLLB.
- 1.6 ISO validation for 2020-21 will end on 26th February 2022. Certification audit for the same to be conducted as per educational standard clause.
- 1.7 The lined up major activities for the academic year 2021-22 to be conducted by the college will be- National Conference and Lex- Communique 2021 (Trial Advocacy). Principal Sir asked everyone to start rigorous preparation for the same.
- 1.8 Sir also informed everyone on approval of additional division for LL.M. this year and took suggestion on introduction of new subject group whether to be IPR or Constitutional Law.
- 1.9 It was instructed by Sir to all the committees to submit of the list of the activities being planned by the end of November 2021 for the First Half 2022.

Moonam Khare

Dr. A. K. Singh

Principal



Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068



Date: 13th January 2021

IBAC

MINUTES OF MEETING


MINUTES OF THE MEETING CONDUCTED ON 12TH JANUARY 2021 AT 12:30 P.M. IN THE STAFF ROOM IN WHICH FOLLOWING MEMBERS WERE PRESENT:


Sr. No.	Name	Designation
1.	Prof. Dr. A. K. Singh	Principal
2.	Miss Moonam Kharat	Assistant Professor
3.	Miss Urmila Chauhan	Assistant Professor
4.	Mr. Rajwant Rao	Assistant Professor
5.	Ms. Ankita Kapoor	Assistant Professor
6.	Ms. Shahiza Irani	Assistant Professor
7.	Ms. Shilpa Samant	Assistant Professor

1. Conduct of the meeting:


The meeting included the following:

- 1.1 Dr. A.K. Singh, Principal initiated the meeting with follow up of the last meeting conducted.
- 1.2 Changes in Work- load distribution for LL.B. was discussed for the second term to commence from 18th January 2021.
- 1.3 Discussion was done on the Certificate course in Corporate Law and Mr. Rajwant Rao informed that we would start it in the month of February 2021.
- 1.4 Adv. Rajdeep Lahiri to be contacted by Ms. Shahiza Irani for Certificate course on IBC. She will also be suggesting few resource persons for IPR.
- 1.5 Admission for First Year LL.B. & B.L.S./ LL.B. will be starting from 22nd January. It is compulsory for all the faculty members to be present and assist in admission process.
- 1.6 Principal sir asked to take feedback from LL.M. on teaching- learning process.
- 1.7 Ms. Moonam Kharat informed sir about placement status and internships. Adv. Anil Marlechha is willing to meet principal sir to discuss on association for training of students.
- 1.8 Ms. Shahiza Irani informed status of Alumni and placement registrations.


Moonam Kharat


Dr. A. K. Singh
Principal




Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068



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Date: 16th December 2020

TRCAC MINUTES OF MEETING


MINUTES OF THE MEETING CONDUCTED ON 15TH DECEMBER 2020 AT 2:30 P.M. IN THE STAFF ROOM IN WHICH FOLLOWING MEMBERS WERE PRESENT:

Sr. No.	Name	Designation
1.	Prof. Dr. A. K. Singh	Principal
2.	Miss Moonam Kharat	Assistant Professor
3.	Miss Urmila Chauhan	Assistant Professor
4.	Mr. Rajwant Rao	Assistant Professor
5.	Ms. Ankita Kapoor	Assistant Professor
6.	Ms. Shahiza Irani	Assistant Professor


I. Conduct of the meeting:

The meeting included the following:

- 1.1 Dr. A.K. Singh, Principal initiated the meeting with follow up of the last meeting conducted followed by discussion on the status of preparations for requirements of Regular Examinations to be held in the month of December 2020- January 2021. Ms. Moonam Kharat updated sir on the same.
- 1.2 6 monthly committee reports from July to December must be sent to Principal Sir on 5th January 2020.
- 1.3 Initiation on registration of Alumni 2020-21 batch and a farewell party cum meeting was suggested by Principal Sir.
- 1.4 Ms. Ankita Kapoor has been given the responsibility of coordinating for Sports Law webinar in January 2021 with the objective of introducing Certificate Course on the same depending upon feedback and interest level of the students
- 1.5 Enrolment for Certificate Course on Corporate Law 2020-21 batch was discussed which will be initiated post examination in January.
- 1.6 Conduction of a webinar on IPR which later could be introduced as Post Graduate Certificate Course later on.
- 1.7 Ms. Urmila Chauhan suggested preparing the certificates for 2019-20 activities and achievements which are pending as we could not organize our Annual Day due to lockdown.
- 1.8 Lex- Communique 2021 will be organized in the last week of March in which two events will be kept in online mode:
 - 1.8.1 Parliamentary activities: Turn- Coat or debate competition can be organized.
 - 1.8.2 Moot Court Competition: 19 teams can participate for the event.
- 1.9 National Level e- conference will be planned in the month of November 2021.


Moonam Kharat




Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068



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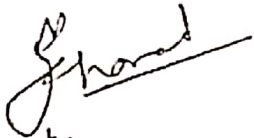
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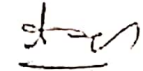
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- 1.10 Principal Sir discussed on the status of Magazine 2019-20. Ms. Shahiza Irani informed that it will be ready by the end of this week.
- 1.11 Principal Sir instructed everyone to refer to the admission brochure and help non-teaching staff in LL.M. and LL.B. admission.
- 1.12 Online CDC to be planned soon for the academic year 2020-21.
- 1.13 One day Workshop will be organized by Women Development Cell for which Principal Sir suggested Adv. Puneet Chaturvedi to be invited as resource person. Coordination for the same to be done by Ms. Moonam Kharat.
- 1.14 Ms. Moonam Kharat asked everyone to submit Internal Examination Consolidated Marksheet by 22nd - 23rd December 2020 for the smooth conduct of the regular examination.
- 1.15 ISO Audit will be held on 28th and 29th December 2020.


Moonam Kharat


Dr. A. K. Singh
Principal


Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068





Academic Calendar for academic year 2022-23 (Term-I)
First/ Second Year LL.B. 5 Years, First/ Second Year LL.B. 3 Years
& First Year LL.M.

Sr. No.	Activity	Schedule	Date
1.	Resources requirement	At least 2 weeks before end of the previous semester	October 2022
2.	Faculty recruitment and resource allocation	1 month before the commencement of semester	October 2022
3.	Academic Calendar	2 weeks before the commencement of semester	18 th October 2022
4.	Subject allocation	2 weeks before commencement of odd semesters/ last week of even semesters for odd semesters	18 th October 2022
5.	Commencement of the term	As per University notification	November 2022
6.	Display of timetable	3 days before the commencement of semester	4 th November 2022
7.	Teaching plan validation by Principal	3 days before the commencement of semester	4 th November 2022
8.	Commencement of the lecture (SYBLS, SYLLB & FYLLM)	2 nd weeks the of Semester	7 th November 2022
9.	Guest Lecture/Webinar/Seminar		2 nd & 4 th Saturday of every month
10.	National Law Day celebration		26 th November 2022
11.	Syllabus coverage report for the month of November 2022	5 th of every month	5 th December 2022
12.	Monthly semester review for the month of November 2022	5 th of every month	5 th December 2022
13.	Defaulters list for the month of November 2022	5 th of every month	5 th December 2022




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14.	Question paper setting of periodical class test (SYBLS & SYLLB)	10 days before the first periodical class test	9 th December 2022
15.	Display of timetable (FYBLS & FYLLB)	3 days before the commencement of semester	9 th December 2022
16.	Teaching plan validation by Principal (FYBLS & FYLLB)	3 days before the commencement of semester	9 th December 2022
17.	Practical Training Examination (SYLLB)		10 th December 2022
18.	Commencement of the lecture (FYBLS & FYLLB)		12 th December 2022
19.	Printing of question paper of periodical class test (SYBLS & SYLLB)	2 days before the first periodical class test	16 th December 2022
20.	Conduct of periodical class test (SYBLS & SYLLB)	7 th week of semester	19 th – 22 nd December 2022
21.	Term work submission (SYBLS & SYLLB)		19 th – 22 nd December 2022
22.	First Students feedback (SYBLS & SYLLB)		22 nd December 2022
23.	Winter break	As per University notification	26 th – 31 st December 2022
24.	Syllabus coverage report for the month of December 2022	5 th of every month	5 th January 2023
25.	Defaulters list for the month of December 2022	5 th of every month	5 th January 2023
26.	Monthly semester review for the month of December 2022	5 th of every month	5 th January 2023
27.	Question paper setting of periodical class test (FYBLS & FYLLB)	10 days before the first periodical class test	18 th January 2023
28.	Attendance committee meeting (SYBLS & SYLLB)	14 th week of semester	21 st January 2023
29.	Printing of question paper of periodical class test (FYBLS & FYLLB)	2 days before the first periodical class test	28 th January 2023
30.	Practical Training Examination (FYLLB)		28 th January 2023
31.	Conduct of periodical class test (FYBLS & FYLLB)	7 th week of semester	1 st – 4 th February 2023
32.	Term work submission (FYBLS & FYLLB)		1 st – 4 th February 2023
33.	Students feedback (FYBLS & FYLLB)		4 th February 2023
34.	Syllabus coverage report for the month of January 2023	5 th of every month	6 th February 2023

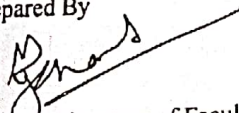


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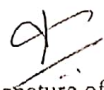
35.	Defaulters list for the month of January 2023	5 th of every month	6 th February 2023
36.	Monthly semester review for the month of January 2023	5 th of every month	6 th February 2023
37.	Lex- Communique 2023		25 th & 26 th February 2023
38.	Attendance committee meeting (SYBLS & SYLLB)	14 th week of semester	1 st March 2023
39.	Syllabus coverage report for the month of February 2023	5 th of every month	6 th March 2023
40.	Defaulters list for the month of February 2023	5 th of every month	6 th March 2023
41.	Monthly semester review for the month of February 2023	5 th of every month	6 th March 2023
42.	Practice session / extra lecture for slow learners	As per requirement	
43.	Work- load and subject allocation of subsequent semester	14 th – 15 th week of semester	6 th March 2023
44.	End semester review	Last week of semester	
45.	Conduct of Second- Half 2023 examination	As per University notification	
46.	Declaration of Second- Half 2023 examination result	As per University notification	

Prepared By


Name & Signature of Faculty: Ms. Moonam Kharat

Date: 18th October 2022

Approved By


Signature of Principal

Date: 18th October 2022




Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068



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FACULTY DIARY

INDEX

SR. NO.	TITLE	PAGE NO.
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TRCLIP/02/FRM/05

FACULTY-WISE TIME TABLE

Revision 4

Name of the Faculty Amrita Sanyal w.e.f. 4th July 22

Time / Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00-9:00	Contract FYLS(B)			FYLLB(A) Const. L	FYLLB(B) FYLLB(A) Const. L	
9:00-10:00	Contract FYLLB(A) Const. L	FYLLB(A) Pol. Sc.	FYBLS(B) Pol. Sc.	FYBLS(B) Pol. Sc.	FYBLS(B) Pol. Sc.	FYLLB(A) Const. L
10:30-11:30	FYBLS(B) Pol. Sc.	FYLLB(A) Const. L	FYLLB(A) FYBLS(A) Pol. Sc.	FYBLS(A) Pol. Sc.	FYBLS(A) Pol. Sc.	FYBLS(A) Pol. Sc.
11:30-12:30		Contract FYLLB(A)				FYBLS(B) Pol. Sc.

Theory Load (19) + Practical Load (-) + Tutorial (-) = Total Load (19) Per Week

Subject	Subject I	Subject II	Subject III	Subject IV
Abbreviations	Const. L	Pol. Sc.	Contract I	
Name of the Course (Theory / Practical)	Constitutional Law	Political Science	Contract & Specific Relief Act	

Amrita
Signature of Faculty
Date:

dp
Signature of Principal
Date: 07/07/22



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TRCLIP/02/FRM/07

TEACHING PLAN (THEORY)

Class FYLLB Division A Semester II Subject Constitutional Law

Lecture No	Chapter No	Topics Planned	Planned Date	Completion Date	Remarks
1	I	Historical development	4/7/22	4/7/22	
2		Preamble	5/7/22	5/7/22	
3		Citizenship	7/7/22	7/7/22	
4		Citizenship	8/7/22	8/7/22	
5		State	9/7/22	9/7/22	
6	II	Fundamental rights - Art 13	11/7/22	11/7/22	
7		Doctrine of Eclipse	12/7/22	12/7/22	
8		Doctrine of severability, ratio	14/7/22	14/7/22	
9		Right to Equality	15/7/22	15/7/22	
10		Right to Equality	16/7/22	16/7/22	
11		Right to Equality	18/7/22	18/7/22	
12		Right to Freedom	19/7/22	19/7/22	
13		Right to Freedom	21/7/22	21/7/22	
14		Right to Freedom Art 21, 22	22/7/22	22/7/22	
15		Right against Exploitation	23/7/22	23/7/22	
16		Right to Freedom of Religion	25/7/22	25/7/22	

Lecture No.	Chapter No.	Topics Planned	Planned Date	Completion Date	Remarks
17		Right to Freedom of Religion	26/7/22	28/7/22	
18		Cultural and Educational R	29/7/22	29/7/22	
19		Right to Constitutional Remedies	29/7/22	30/7/22	Teak kit books combined A+B
20		Writs	30/7/22	30/7/22	Centred till 28.22
21	III	Fundamental Duties	1/08/22	2/8/22	Lecture note by Prasad, 5/8/22
22	I	Directive Principles of State Policy	2/08/22	4/8/22	Cent till 6.9.22
23	IV	Federalism	4/08/22	8/8/22	
24		Federalism	5/08/22	12/8/22	13/8/22 Case law
25	V	Indian Parliament: Nature	6/08/22	18/8/22	20/8/22 Prasad
26		Indian Parliament: Privileges	8/08/22	22/8/22	Disputes and 23.8.22
27	VI	Cabinet form of Govt.	12/08/22	25/8/22	
28		Council of Ministers	13/08/22	26/8/22	27/8/22 cont.
29		Attorney General	17/08/22	29/8/22	
30		Advocate General	19/08/22	30/8/22	
31		Comptroller and Auditor	20/08/22	11/9/22	
32	VII	Indian Judiciary - Introduction	22/08/22	28/8/22	
33		Powers and Jurisdiction	23/08/22	10/9/22	
34		Independence of Judiciary	25/08/22	12/9/22	
35	VIII	Legislature Process	26/08/22		Done with
36		Legislative Process	27/08/22		Indian Parliament

Lecture No.	Chapter No.	Topics Planned	Planned Date	Completion Date	Remarks
37		Ordinances, Types	29/08/22		Case with Prasad
38	IX	Emergency Provisions	5/9/22	12/9/22	
39		Emergency Provisions	6/09/22	13/9/22	
40		Emergency Case Laws	9/09/22		
41		Administrative Tribunals	10/09/22		24 notes
42	X	Amendment of Constitution	10/09/22	15/9/22	
43		Importance of Basic Structure	13/09/22	15/9/22	
44		Types amendments	15/09/22	15/9/22	
45	XI	Services under the Union	16/09/22	17/9/22	
46		Doctrine of Pleasure	17/09/22		
47		Panchayats & Municipalities	17/09/22	17/9/22	
48	XII	Election Commission of India	20/09/22	20/9/22	
49		Election Commission - Cases	22/09/22	23/9/22	
50	XIII	Protection of Civil Rights	23/09/22	23/9/22	
51		Official Languages	24/09/22		23/9/22



Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar (E), Mumbai-400068



Action Taken Report on Feedback Analysis

A.Y. 2018-19

Feedback was collected from Students, Alumni, Parent & Industry. The institution design and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The contents of the syllabus by the University of Mumbai, meet most of the expectations of the stakeholders. The teaching materials/ book references used by the faculty meet the necessary requirements.

The following were the initiatives introduced by the college and action taken

STUDENTS

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Curriculum is well defined • Curriculum is a combination of theory & practical application • Effective delivery of the curriculum by the faculty • Duration of term is sufficient for coverage of syllabus • Recommended books are available in the library • Gaps in the syllabus are adequately covered through guest lectures 	<ul style="list-style-type: none"> • There is need to integrate practical exposure to students • The gaps in the curriculum need to be filled to give updated information to students 	<ul style="list-style-type: none"> • Organising Moot court • Organising Vidhi Chhatra Sansad • Conducted guest lecture various legal experts • Conducted seminars & workshops • Organising educational field trip



Principal

Thakur Ramnarayan College of Law

Parents

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Discipline• Security of the ward• Quality of teaching• Satisfaction with training & placement• Infrastructure/facilities• Satisfaction with the curriculum• Satisfaction with extra-curricular activities• Canteen facility• Library	<ul style="list-style-type: none">• Need to cater to the needs of students coming from different levels of learning and multiple intelligence	<ul style="list-style-type: none">• Set up of Vidhi Chhatra Sansad (Parliament)• Set up of Moot Court• Organised various extra-curricular activities.• Remedial lectures are organized after the completion of syllabus

Industry

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Sufficient for meeting the needs of industry• Latest development in the subject• Communication and soft skills• Combination of theory & practical application• Activities offered by college beneficial for students• Scope for development	<ul style="list-style-type: none">• Requirement for introducing practical session and enhancing practical skills	<ul style="list-style-type: none">• Organising guest lecture by various industry expert• Visit to courts• Visit to Police Station


Dr. A.K. Singh
Principal

Principal

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Action Taken Report on Feedback Analysis

A.Y. 2019-20

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Principal
Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068

Parents

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Discipline • Security of the ward • Quality of teaching • Satisfaction with training & placement • Infrastructure/facilities • Satisfaction with the curriculum • Satisfaction with extra-curricular activities • Canteen facility • Library 	<ul style="list-style-type: none"> • Need to cater to the needs of students coming from different levels of learning and multiple intelligence 	<ul style="list-style-type: none"> • Organised various extra-curricular activities. • Remedial lectures are organized after the completion of syllabus.

ALUMNI

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Curriculum of the Law Course is Sufficient for Meeting Needs of Industry • Curriculum Gave You Practical Exposure to The Subject • Curriculum had interdisciplinary subjects • Curriculum covered the important aspects of the subject • whether activities offered by college beyond classroom teaching were addition to their professional skills • Effective delivery of the curriculum subjects by the teachers 	<ul style="list-style-type: none"> • Need to introduce Alumni meet up and conduct activities for experiential learning 	<ul style="list-style-type: none"> • Due to Pandemic Covid-19 no activities were conducted.



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Principal

Thakur Ramnarayan College of Law
Mumbai

Industry

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Sufficient for meeting the needs of industry• Latest development in the subject• Communication and soft skills• Combination of theory & practical application• Activities offered by college beneficial for students• Scope for development	<ul style="list-style-type: none">• Requirement for introducing practical session and enhancing practical skills	<ul style="list-style-type: none">• Organising guest lecture by various industry expert• Visit to Courts• Visit to Maharashtra Legislative Assembly



Dr. A.K. Singh
Principal

Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E); Mumbai-400068





Action Taken Report on Feedback Analysis

A.Y. 2020-21

Feedback was collected from Students, Alumni, Parent & Industry. The institution design and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The contents of the syllabus by the University of Mumbai, meet most of the expectations of the stakeholders. The teaching materials/ book references used by the faculty meet the necessary requirements.

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Principal

Parents

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Discipline• Security of the ward• Quality of teaching• Satisfaction with training & placement• Infrastructure/facilities• Satisfaction with the curriculum• Satisfaction with extra-curricular activities• Canteen facility• Library	<ul style="list-style-type: none">• Need to cater to the needs of students coming from different levels of learning and multiple intelligence	<ul style="list-style-type: none">• Organised various extra-curricular activities (Online mode)• Remedial lectures are organized after the completion of syllabus• Conducted Online Lectures (due to pandemic Covid-19)

ALUMNI

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Curriculum of the Law Course is Sufficient for Meeting Needs of Industry• Curriculum Gave You Practical Exposure to The Subject• Curriculum had interdisciplinary subjects• Curriculum covered the important aspects of the subject• whether activities offered by college beyond classroom teaching were addition to their professional skills• Effective delivery of the curriculum subjects by the teachers	<ul style="list-style-type: none">• Need to introduce Alumni meet up and conduct activities for experiential learning	<ul style="list-style-type: none">• Due to Pandemic Covid-19 no activities were conducted.



Principal

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Industry

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Dr. A.K. Singh
Principal

Principal

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Action Taken Report on Feedback Analysis

A.Y. 2021-22


Feedback was collected from Students, Alumni, Parent & Industry. The institution design and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The contents of the syllabus by the University of Mumbai, meet most of the expectations of the stakeholders. The teaching materials/ book references used by the faculty meet the necessary requirements.

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Principal

Parents

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Discipline • Security of the ward • Quality of teaching • Satisfaction with training & placement • Infrastructure/facilities • Satisfaction with the curriculum • Satisfaction with extra-curricular activities • Canteen facility • Library 	<ul style="list-style-type: none"> • Need to cater to the needs of students coming from different levels of learning and multiple intelligence 	<ul style="list-style-type: none"> • Organised various extra-curricular activities. • Remedial lectures were organised after the completion of syllabus. • Installation portable projectors along with Wi-Fi and LAN Access

ALUMNI

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Curriculum of the Law Course is Sufficient for Meeting Needs of Industry • Curriculum Gave You Practical Exposure to The Subject • Curriculum had interdisciplinary subjects • Curriculum covered the important aspects of the subject • whether activities offered by college beyond classroom teaching were addition to their professional skills • Effective delivery of the curriculum subjects by the teachers 	<ul style="list-style-type: none"> • Need to introduce Alumni meet up and conduct activities for experiential learning 	<ul style="list-style-type: none"> • Conducted lecture on Drafting, Pleading, Conveyance by legal experts • Conducted Alumni Meet



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Industry

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Sufficient for meeting the needs of industry• Latest development in the subject• Communication and soft skills• Combination of theory & practical application• Activities offered by college beneficial for students• Scope for development	<ul style="list-style-type: none">• Requirement for introducing practical session and enhancing practical skills	<ul style="list-style-type: none">• Visit to Courts• Organising guest lecture by various industry expert• Participated in Mega Legal Services Camp.• Legal Awareness programme organised by Legal Aid Cell



Dr. A.K. Singh
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Principal

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Action Taken Report on Feedback Analysis

A.Y. 2022-23

Feedback was collected from Students, Alumni, Parent & Industry. The institution design and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The contents of the syllabus by the University of Mumbai, meet most of the expectations of the stakeholders. The teaching materials/ book references used by the faculty meet the necessary requirements.

The following were the initiatives introduced by the college and action taken

STUDENTS

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Curriculum is well defined • Curriculum is a combination of theory & practical application • Effective delivery of the curriculum by the faculty • Duration of term is sufficient for coverage of syllabus • Recommended books are available in the library • Gaps in the syllabus are adequately covered through guest lectures 	<ul style="list-style-type: none"> • There is need to integrate practical exposure to students • The gaps in the curriculum need to be filled to give updated information to students 	<ul style="list-style-type: none"> • Organising at Moot court • Organising Vidhi Chhatra Sansad • Completion of syllabus on time • Conducted guest lectures of various legal experts • Conducted Seminars & Workshops • Organised Short-term Certificate Courses



[Signature]
Principal

Parents

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Discipline • Security of the ward • Quality of teaching • Satisfaction with training & placement • Infrastructure/facilities • Satisfaction with the curriculum • Satisfaction with extra-curricular activities • Canteen facility • Library 	<ul style="list-style-type: none"> • Need to cater to the needs of students coming from different levels of learning and multiple intelligence 	<ul style="list-style-type: none"> • Organised various extra-curricular activities. • Remedial lectures are organized after the completion of syllabus • Conducted PTA

ALUMNI

Feedback on	Analysis	Action taken
<ul style="list-style-type: none"> • Curriculum of the Law Course is Sufficient for Meeting Needs of Industry • Curriculum Gave You Practical Exposure to The Subject • Curriculum had interdisciplinary subjects • Curriculum covered the important aspects of the subject • whether activities offered by college beyond classroom teaching were addition to their professional skills • Effective delivery of the curriculum subjects by the teachers 	<ul style="list-style-type: none"> • Need to introduce Alumni meet up and conduct activities for experiential learning 	<ul style="list-style-type: none"> • Conducted lecture on Drafting, Pleading, Conveyance by legal experts • Conducted seminar & workshop • Organised Alumni Meet



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Principal

Industry

Feedback on	Analysis	Action taken
<ul style="list-style-type: none">• Sufficient for meeting the needs of industry• Latest development in the subject• Communication and soft skills• Combination of theory & practical application• Activities offered by college beneficial for students• Scope for development	<ul style="list-style-type: none">• Requirement for introducing practical session and enhancing practical skills• Need to for field visits	<ul style="list-style-type: none">• Organising guest lectures by various industry experts• Visit to Courts• Visit to Jail & Police Station• Visit to Cyber Cell• Visit to RBI Museum• Visit to Judicial Academy



Dr. A.K. Singh
Principal
Principal

Thakur Ramnarayan College of Law
S.V. Road, Dahisar(E), Mumbai-400068





Thakur Educational Trusts (Aptd.)
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Students Feed Back about Faculty

TRCL/MIP/05/FRM/03
Class:- T.Y. B.L.S. SEM V
Details of Feedback

A.Y.: 2022-2023
Div A&B

Sr. No.	Faculty:		Ms. Jashita Lamba	Ms. Namrata Shetty	Ms. Shivalka Sharma	Ms. Neha Bhatt
	Particulars of Feedback					
1	Depth of subject knowledge		4.68	4.75	4.79	4.61
2	Ability to explain & clarity of concepts		4.61	4.64	4.64	4.50
3	Linking Current Event with Topic		4.50	4.75	4.54	4.43
4	Communication Skill		4.89	4.73	4.64	4.64
5	Ability to Invoke Participation		4.79	4.50	4.54	4.50
6	Ability to Hold Students' Attention		4.79	4.70	4.39	4.36
Total			28.25	28.07	27.54	27.04
Percentage			94.17%	93.58%	91.79%	90.12%
Remark						



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Students Feed Back about Faculty

TRCL/MP/05/FRM/03

Class:- 4th Y.B.L.S. SEM VII

Details of Feedback

A.Y.: 2022-2023
Div - A&B

Sr. No.	Faculty:				
	Ms. Subhash Pathak	Ms. Mummun S. Tyagi	Ms. Shovonita Acharya	Ms. Saachi Madhani	
1	Depth of subject knowledge	4.77	3.55	4.09	4.50
2	Ability to explain & clarity of concepts	4.82	3.09	3.82	4.50
3	Linking Current Event with Topic	4.68	3.09	4.00	4.55
4	Communication Skill	4.86	3.09	4.05	4.68
5	Ability to Invoke Participation	4.77	3.07	4.05	4.59
6	Ability to Hold Students' Attention	4.77	3.00	4.14	4.64
	Total	28.68	18.89	24.14	27.45
	Percentage	95.61%	62.96%	80.45%	91.52%

Remark				



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Students Feed Back about Faculty

TRCL/MP/05/FRM/03

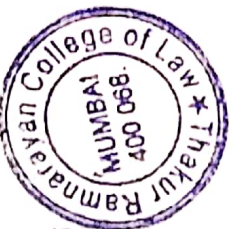
Class:- F.Y.B.L.S.

Details of Feedback

A.Y.: 2022-2023

Div - A&B

Sr. No.	Faculty:		Ms. Moonam Kharat	Ms. Urmila Chauhan	Ms. Reshma Hari
	Particulars of Feedback				
1	Depth of subject knowledge		4.19	4.51	4.53
2	Ability to explain & clarity of concepts		4.18	4.58	4.40
3	Linking Current Event with Topic		3.84	4.64	4.38
4	Communication Skill		4.26	4.64	4.60
5	Ability to Invoke Participation		4.27	4.53	4.34
6	Ability to Hold Students' Attention		4.45	4.65	4.16
Total			25.21	27.55	26.40
Percentage			84.03%	91.82%	88.01%
Remark					



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Students Feed Back about Faculty

TRCL/MP/05/ERM/03

Class: - F.Y.B.L.S. Term II

Details of Feedback

A.Y.: 2022-2023
Div A

Sr. No.	Faculty:						
	Particulars of Feedback						
1	Depth of subject knowledge	Ms. Moonam Kharat	4.09	Ms. Amirta Sanyal	4.20	Ms. Joshita Lamba	4.16
2	Ability to explain & clarity of concepts		3.83		3.94		4.27
3	Linking Current Event with Topic		3.73		4.09		4.14
4	Communication Skill		4.23		4.06		4.33
5	Ability to Invoke Participation		4.27		3.84		4.19
6	Ability to Hold Students' Attention		4.22		4.03		4.38
	Total		24.38		24.17		25.45
	Percentage		81.25%		80.57%		84.84%
Remark							

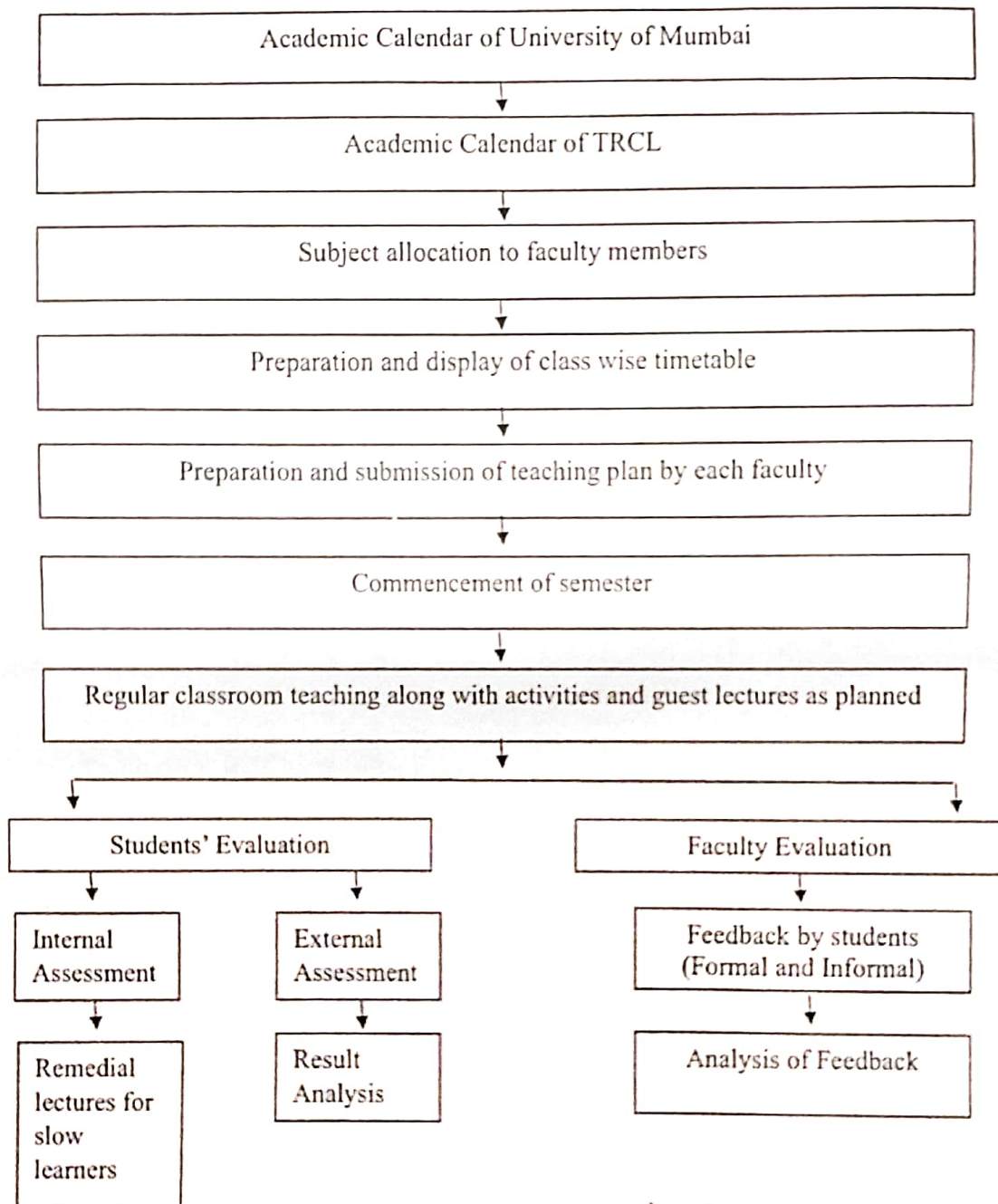



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Teaching Learning Process




Principal
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